

# SGA CONSTITUTION EXAMPLE

The standards set by this model constitution must be met by any student organization wishing to be recognized by the SGA of Springfield College. Items in **BOLD** are required as stated; statements in *italic* are for information purposes only.

**Article I. Name**

**The name of this student organization shall be the Art Club.**

**Article II. Purpose**

To provide students with the opportunity to engage in large scale art projects, collaborative art projects, and use of studios in Blake Hall.

**Article III. Membership**

**Any student of Springfield College shall be eligible for membership in Art Club.** *Graduate students may be involved in the student organization but may not hold a leadership position (elected, selected, or appointed).*

**Article IV. Officers**

**The officers of the “Art Club” shall be the “President – Oversee and delegate, Vice President – Cover presidential role in the absence of a president, Secretary – take meeting meetings, send emails, etc., and Treasurer – finance events and budget money”.**

**Article V. Governing Body**

*Each officer will do the job indicated above.*

**Article VI. Meetings**

*Meetings will be held every other week, twice a month.*

**Article VII. Advisor**

*A member of the SC faculty/staff*

**Article VIII. Quorum**

**Quorum shall be 50% +1 in order to conduct the business of the Art Club.**

**Article IX. Elections**

**Elections of all Executive Board members shall take place prior to the annual Allocations Process established by the SGA and results shall be communicated to the Vice President for Student Organizations and the Office of Student Activities & Campus Programs.**

**Article X. Amendments**

- 1. All amendments must be approved by a positive vote of at least two-thirds of the membership of the student organization.**
- 2. All amendments must be proposed and discussed at one meeting; voting on approval must occur at a subsequent meeting.**

**By-Laws & “House Rules”**

By-laws are rules of operation adopted by the student organization for the governance of its members. If by-laws are listed, they must be stated at the conclusion of the constitution and become a part of the constitution. If the development of “House Rules” has been determined to be used in place of by-laws, “House Rules” must be voted on and approved annually by the student organization and submitted to the Vice President for Student Organizations, for inclusion in the student organization’s binder, and the Office of Student Activities & Campus Programs.